

Potomac Garden Center Employment Application Retail/Landscape

Date:

Applicant Information

Last Name: _____ First: _____ Middle Initial: _____
Street Address: _____ Apartment/Unit Number: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Email Address: _____
Date Available: _____ Social Security Number: _____ Desired Salary: _____

Position Applying For:

Are you a citizen of the United States? Yes _____ No _____

If no, are you authorized to work in the United States? Yes _____ No _____

Have you ever worked for this company? Yes _____ No _____

Are you under 18 years of age? Yes _____ No _____

Education

High School:

From _____ To _____ Did You Graduate? Yes _____ No _____

College:

From _____ To _____ Did You Graduate? Yes _____ No _____

Degree:

Other:

From _____ To _____ Did You Graduate? Yes _____ No _____

References *Please List 3*

Full Name: _____ Relationship: _____ Phone: _____
Company: _____ Address: _____

Full Name: _____ Relationship: _____ Phone: _____
Company: _____ Address: _____

Full Name: _____ Relationship: _____ Phone: _____
Company: _____ Address: _____

Previous Employment

Company: _____ Phone: _____ Job Title: _____
Address: _____
Starting Salary: \$ _____ Ending Salary \$ _____ Supervisor: _____
Responsibilities: _____
From _____ To _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? Yes _____ No _____

Company: _____ Phone: _____ Job Title: _____
Address: _____
Starting Salary: \$ _____ Ending Salary \$ _____ Supervisor: _____
Responsibilities: _____
From _____ To _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? Yes _____ No _____

Company: _____ Phone: _____ Job Title: _____
Address: _____
Starting Salary: \$ _____ Ending Salary \$ _____ Supervisor: _____
Responsibilities: _____
From _____ To _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? Yes _____ No _____

Military Service

Branch: _____ From _____ To _____
Rank at Discharge: _____ Type of Discharge: _____
If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____